



## **ARTS COMMISSION AGENDA**

**Tuesday, December 16, 2014**

**6:00 p.m.**

**City Hall**

**Conference Room #3**

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### **Call to Order**

### **Pledge of Allegiance**

### **Roll Call**

### **Adopt Agenda**

### **Approval of Minutes from November 18, 2014**

### **Old Business**

1. Holiday Lighting Contest Entry Review and Winner Selection
2. 2015 Summer Concert Series Ideas

### **New Business**

3. 2015 Workplan
4. Pot Luck

### **Other Business**

### **Adjourn**



**Arts Commission - Regular**

**Meeting Date:** 12/16/2014

**SUBJECT:** Approval of Minutes from Previous Meeting

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**Attachments**

11-18 Minutes

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## **COON RAPIDS ARTS COMMISSION MEETING MINUTES FOR NOVEMBER 18, 2014**

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The November 18, 2014 meeting of the Arts Commission was called to order at 6:00 p.m. by the Chair Mary Ann Kehn at Coon Rapids City Hall, Conference Room #3, 11155 Robinson Drive, Coon Rapids MN 55433.

**Commissioners Present:** Mary Ann Kehn, Charlie Pitts, Patty Sathre, Elaine Stulc, Donna Carson, Cheryl Alberts, and Jefferson Fietek

**Commissioners Not Present:** Lewis Peterson, Jim Ulwelling, and John Kocon

**Guests Present:**

**Staff Liaison:** Stephanie Lincoln (Deputy City Clerk)

### **ACCEPT AGENDA**

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Meeting called to order at 6:00 p.m. by Chair Mary Ann Kehn.

Motion by Charlie Pitts to accept the agenda.

Seconded by Patty Sathre.

Motion passed unanimously.

### **APPROVAL OF MINUTES**

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APPROVAL OF THE OCTOBER 21, 2014 MINUTES

Motion by Charlie Pitts to approve the October 21, 2014 minutes as amended.

Seconded by Donna Carson.

Motion passed unanimously.

### **OLD BUSINESS**

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HOLIDAY LIGHTING CONTEST JUDGE SELECTION

Chair Mary Ann Kehn established a sub-committee to gather and judge the contest entries that will take place December 12, 2014. The sub-committee members appointed were John Kocon, Elaine Stulc, Cheryl Alberts, and Donna Carson. Jim Ulwelling was named as an alternant.

2015 SUMMER CONCERT IDEAS

The Arts Commission discussed artist ideas for the 2015 Summer Concert Series. Discussions will continue at next meeting.

### **NEW BUSINESS**

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### **OTHER BUSINESS**

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2015 OFFICERS

The Arts Commission discussed officer positions for 2015.

Motion by Patty Sathre to nominate Mary Ann Kehn as Chair.

Seconded by Charlie Pitts.

Motion passed unanimously.

Motion by Elaine Stulc to nominate Jim Ulwelling to serve as Co-Chair.  
Seconded by Charlie Pitts.  
Motion passed unanimously.

Motion by Patty Sathre to nominate Elaine Stulc as the Treasurer.  
Seconded by Cheryl Alberts.  
Motion passed unanimously.

#### **MASCOT FOR CITY OF COON RAPIDS**

The Arts Commission discussed the possibility of bringing back “Rocky the Raccoon” as a City focused initiative. Discussions will continue at a future meeting.

#### **NEXT MEETING**

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The next meeting of the Arts Commission will be on Tuesday, December 16, 2014, at 6:00 PM in Conference Room #3 at Coon Rapids City Hall, 11155 Robinson Drive, Coon Rapids, MN, 55433.

#### **ADJOURN**

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Motion to adjourn by Charlie Pitts.

Respectfully submitted by  
Stephanie Lincoln, Staff Liaison



**Arts Commission - Regular**

**1.**

**Meeting Date:** 12/16/2014

**Subject:** Holiday Lighting Contest Entry Review and Winner Selection

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**INFORMATION:**

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**Arts Commission - Regular**

**2.**

**Meeting Date:** 12/16/2014

**Subject:** 2015 Summer Concert Series Ideas

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**INFORMATION:**

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**Arts Commission - Regular**

**3.**

**Meeting Date:** 12/16/2014

**Subject:** 2015 Workplan

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**INFORMATION:**

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**Attachments**

Calendar

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# Arts Commission Events Calendar



January			February			March		
<u>Performing Arts Series: Thursday Nites LIVE! at the Dam</u> <ul style="list-style-type: none"><li>Make sure bands are booked for summer concets</li></ul>			<u>Contests</u> <ul style="list-style-type: none"><li>Determine/confirm upcoming contests<ul style="list-style-type: none"><li>Photo</li><li>Holiday Lighting</li></ul></li></ul>			<u>Contests</u> <ul style="list-style-type: none"><li>Revise upcoming contest rules</li></ul>		
April			May			June		
<u>Performing Arts Series: Thursday Nites LIVE! at the Dam</u> <ul style="list-style-type: none"><li>Confirm concessions for summer concerts</li></ul> <u>Performing Arts Series: Dessert &amp; Coffee Concerts</u> <ul style="list-style-type: none"><li>Evaluate previous concert series</li></ul>			<u>Performing Arts Series: Thursday Nites LIVE! at the Dam</u> <ul style="list-style-type: none"><li>Confirm commissioner roles and responsibilities for concerts</li></ul> <u>Photo Contest</u> <ul style="list-style-type: none"><li>Confirm photo contest details</li></ul>					
July			August			September		
<u>Performing Arts Series: Dessert &amp; Coffee Concerts</u> <ul style="list-style-type: none"><li>Begin to look at performers for winter concerts</li></ul>						<u>Performing Arts Series: Thursday Nites LIVE! at the Dam</u> <ul style="list-style-type: none"><li>Evaluate previous concert series</li><li>Send thank-you notes</li></ul> <u>Holiday Lighting Contest</u> <ul style="list-style-type: none"><li>Confirm details</li></ul> <u>Photo Contest</u> <ul style="list-style-type: none"><li>Judging and notification</li></ul>		
October			November			December		
<u>Performing Arts Series: Thursday Nites LIVE! at the Dam</u> <ul style="list-style-type: none"><li>Begin to look at performers for summer concerts</li></ul>			<u>Performing Arts Series: Thursday Nites LIVE! at the Dam</u> <ul style="list-style-type: none"><li>Determine performers for summer concerts</li></ul> <u>Miscellaneous</u> <ul style="list-style-type: none"><li>Vote for next year's officers</li></ul> <u>Holiday Lighting Contest</u> <ul style="list-style-type: none"><li>Determine commissioner roles and responsibilities</li></ul>			<u>Holiday Lighting Contest</u> <ul style="list-style-type: none"><li>Judging and notification</li></ul> <b>CELEBRATION!</b>		





**Arts Commission - Regular**

**4.**

**Meeting Date:** 12/16/2014

**Subject:** Pot Luck

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**INFORMATION:**

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